

1 **MINUTES OF MEETING**

2 **WATERLEAF**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Waterleaf Community Development  
5 District was held on Monday, June 6, 2022 at 6:00 p.m. at The Alley at Southshore Bay, 10221 Big Bend  
6 Road, Riverview, Florida 33578.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Mr. Krause called the meeting to order at 6:03 p.m. and conducted roll call.

9 Present were:

10	Bob Neal	Board Supervisor, Chairman
11	John Daux	Board Supervisor, Vice Chairman
12	Rebecca Smith	Board Supervisor, Assistant Secretary
13	Bob Bernardo ( <i>via phone</i> )	Board Supervisor, Assistant Secretary

14 Also present were:

15	Larry Krause	District Manager, DPFG Management & Consulting
16	Neysa Borkert	District Counsel
17	Tonja Stewart ( <i>via phone</i> )	District Engineer
18	Steve Stafford	Artemis/Breeze
19	June Sicora	Resident

20 *The following is a summary of the discussions and actions taken at the June 6, 2022 Waterleaf CDD Board*  
21 *of Supervisors Regular Meeting.*

22 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

23 The Pledge of Allegiance was recited.

24 **THIRD ORDER OF BUSINESS – Audience Comments – (*limited to 3 minutes per individual for agenda***  
25 ***items*)**

26 In response to an audience comment, Mr. Krause clarified that meeting dates were posted on the  
27 CDD website, as required by the state of Florida.

28 **FOURTH ORDER OF BUSINESS – Staff Reports**

29 A. District Engineer

30 1. Exhibit 1: Maintenance Map

31 Ms. Stewart stated that the maintenance map had been updated in accordance with what  
32 had been discussed at the previous meeting. Mr. Neal stated that the pedestrian trail did  
33 not appear to be accurate on the map.

34 Mr. Neal asked who should be preparing the maintenance maps. Ms. Stewart indicated  
35 that she could do a site visit and fix the maps accordingly. In response to a comment from  
36 Ms. Borkert, Ms. Stewart clarified that the path did not show up on the plat and that the  
37 primarily purpose of the map was for maintenance purposes.

38 Mr. Neal requested that Ms. Stewart review the pedestrian trail by the creek area and a  
39 pedestrian path around Pond 11A. Ms. Borkert explained that if these were not on a plat,  
40 the CDD was not required to provide maintenance. Mr. Neal recalled that a path was  
41 supposed to be created behind Fawn Lily. Ms. Borkert stated that this was CDD property  
42 according to the ownership map but that she would check the plat to confirm this.

Ms. Stewart discussed assessment of vegetation and indicated that she would like to follow up with landscaping or pond maintenance on this matter. Mr. Stafford noted that specific locations would need to be identified. Ms. Borkert asked if the assessment information had been provided to the County. Ms. Stewart indicated that she was in the process of submitting the information and that this was due by July 1. She added that Ms. Borkert and Mr. Krause would be copied on the information when it was submitted.

Mr. Neal asked who owned the fence on the property line north of Pond 22. Ms. Stewart stated that she would look into this.

B. District Counsel

Ms. Borkert informed the Board that she had reviewed the permit file but the information on capacity for the Amenity Center in the document was illegible. She stated that she emailed the permitting department for insight.

Mr. Borkert stated that she had sent out 4 letters to the residents with fences that appeared to be on CDD property, as per the Board's request. She indicated that Mr. Krause had received a response from one of the residents in which they stated that they had received permission to install the fence. She stated that Mr. Krause would review the Meeting Minutes prior to the turnover to see if this was brought before the Board.

Mr. Daux inquired about permission granted by the HOA and asked if there was an ARC. Mr. Neal indicated that some fences had been approved but then extended without approval and that some fences were never approved. Mr. Daux indicated that the HOA could take action, as the ARCs were not followed.

C. District Manager

1. Reminder – Election Qualifying Period Seats 2, 3 and 4 – Noon Monday June 13 – Noon, Friday June 17, 2022 – Direct Questions on Paperwork Submission to [candidate@votehillsborough.gov](mailto:candidate@votehillsborough.gov) or Call Candidate Services Department of Hillsborough Supervisor of Election: 813-384-3944 (*Notice Published May 25, 2022 in Tampa Bay Times*)

Ms. Smith indicated that she believed it was Seats 2, 3, and 5 were up for election. Mr. Krause stated that he would double check on which seats were up for election.

2. Exhibit 1: Reminder – Supervisors to File Form 1 by July 1

Mr. Krause issued a reminder to the Board on filing Form 1 by July 1.

D. Field Operations Report

1. Breeze Field Operations and Amenity Management Report

Mr. Stafford stated that the contents of his report would be discussed under Business Matters.

Before moving on to the next item, Ms. Stewart circled back to Mr. Neal's question on the ownership of the fence. She indicated that the Waterleaf home builder may have installed the fence. Mr. Neal disagreed, as the fence ran around the entire perimeter of the property. Ms. Stewart stated that she would check if the CDD had paid for the fence resolution. Mr. Stafford noted that the fence had been installed by either Perdera or DR Horton. Mr. Krause was directed to review payments to the CDD to check if the fence was covered. Mr. Neal additionally requested that Mr. Krause check to see if there was anything to requisition for the fence along Climbing Fern and Cinnamon Fern and for a follow-up for this to be put on the agenda for the next meeting.

2. Exhibit 2: Sitex Pond Report

Mr. Neal noted that Pond 1 and Pond 5 were still in poor condition but noted that the ponds were overall in better condition than they were in the past.

3. Exhibit 3: Brightview Landscape Report

Mr. Neal asked for any questions or comments on the report, to which there were none.

**FIFTH ORDER OF BUSINESS – Business Matters**

A. New Business

1. Exhibit 4: Consideration of DC Integration Video Monitoring Proposal - \$1,500.00/yr

In response to a question from Ms. Smith, Mr. Neal confirmed this proposal had been budgeted for.

On a MOTION by Ms. Smith, SECONDED by Mr. Daux, WITH ALL IN FAVOR, the Board approved the DC Integrations Video Monitoring Proposal, in the amount of \$1,500.00 per year, for the Waterleaf Community Development District.
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2. Exhibit 5: Discussion on CDD Property Defacement – Wall Behind 13172 Green Violet

Mr. Daux noted that this was posted on Facebook and that the resident was not aware that this was considered a defacement of property. Ms. Borkert was directed to send a letter to the residents to ask them to return the wall to the original color. Mr. Stafford indicated that he would provide Ms. Borkert with information on the original paint color.

Mr. Neal mentioned that the District would need to paint the walls within the next few years. Ms. Smith asked how the CDD would access the walls to have them painted. Ms. Borkert stated that a letter would need to be sent out to request access.

Mr. Daux stated that he would like to have letters sent out to have the CDD paint the walls.

Mr. Neal indicated that this would be discussed further later in the year. The Board reached a consensus to have Ms. Borkert send out letters to residents requesting access to paint the walls when it came time to do so.

3. Exhibit 6: Review of Egis Insurance Site Visit Observations

Mr. Neal relayed that Egis indicated that the District had done a good job of being proactive and addressing repairs. Ms. Smith noted that Egis had asked the District to replace the benches by the basketball courts. Mr. Stafford stated that the benches would cost \$780.00 per bench to replace and that the boards to repair the benches would be approximately \$120.00 per board. Mr. Neal suggested looking into a different type of bench, as the benches were frequently damaged.

Mr. Daux expressed concern regarding a blind spot at the corner of Bee Blossom and the Amenity Center. Mr. Neal requested that Mr. Stafford cut back the foliage in this area to eliminate the blind spot. He additionally mentioned a blind spot near a stop sign by the gates.

Ms. Smith asked if larger signs were needed for the pool. The Board reached a consensus for Mr. Stafford to make 3 “Warning: No Lifeguard on Duty Swim at Your Own Risk” signs.

Mr. Daux inquired about sidewalk repair. Ms. Smith stated that the sidewalk repairs still had not been completed and indicated that she did not want the vendor to be paid. Ms. Smith stated that she would like to join Mr. Stafford in meeting with the vendor.

Ms. Smith asked what the Board would like to do regarding the benches. Mr. Neal suggested using one of the benches for parts and leaving one bench out.

4. Exhibit 7: Consideration of Revised Renewal Proposal for Auditor Service with DiBartolomeo, McBee, Hartley & Barnes, PA

On a MOTION by Mr. Daux, SECONDED by Mr. Neal, WITH ALL IN FAVOR, the Board approved the Revised Renewal Proposal for Auditor Service with DiBartolomeo, McBee, Harley & Barnes, PA. for the Waterleaf Community Development District.

5. Discussion on Plan for Storm Damage Response

Mr. Krause asked if an agreement with Brightview was in place regarding storm damage. Mr. Neal stated that he did not believe there was currently an agreement in place. Ms. Borkert noted that an emergency spending resolution was already in place and indicated that the Board could choose to enter a contract with a vendor for emergency storm repairs. She reviewed the maximum spending limits the Chair, the District Manager, or an authorized designee could approve for emergency storm repairs.

Mr. Neal stated that he would like to revise the resolution to allow the District Manager and another member of the Board to spend up to \$25,000.00 on emergency storm repairs. Ms. Borkert recommended requiring 2 individuals to authorize spending \$25,000.00 and explained that a third Board member could not be designated, as this would violate Sunshine Law. Discussion ensued regarding potential designees for the District Manager. Mr. Neal asked Mr. Stafford to communicate with Brightview regarding a proposal for storm damage response.

6. Exhibit 8: Brightview Frost Damage Proposals

Mr. Daux stated that he felt only the area inside Gate 3 was in need of attention. Mr. Stafford stated that the areas were not in pristine condition but noted that the rainy season would be starting soon. Mr. Neal requested that Mr. Daux review these areas to confirm what needed to be done.

- a. Right Side of Property - \$1,157.15
- b. Big Bend Road - \$1,148.62
- c. Left Side Exiting Property - \$639.82
- d. Outside Gate to Property - \$574.31
- e. Inside Gate - \$1,070.62

On a MOTION by Mr. Daux, SECONDED by Mr. Neal, WITH ALL IN FAVOR, the Board approved the delegation of Mr. Daux to review the 5 areas and advise which proposals to approve, in an amount not to exceed \$4,590.00, for the Waterleaf Community Development District.

B. Old Business

1. Exhibit 9: Presentation of Proposed FY 2023 Budget

Mr. Neal went over the changes to the budget from the month prior, which included adding an additional \$2,000.00 for irrigation, \$2,000.00 for signage, \$3,000.00 for pond maintenance, \$5,000.00 for Amenity Center power-washing, and \$10,000.00 for tile repairs. He discussed the potential of adding a rubberized surface to the playground and indicated that \$75,000.00 had been allocated for this.

Mr. Neal stated that the District was approximately 13% over the previous year for the O&M and about 6 or 7% in totality when taking debt service into account. He stressed that this was for the high-water mark budget.

Mr. Neal discussed rate increases from the year prior, including a \$9,000.00 increase for DPFG, an 11% increase for insurance, a \$5,000.00 increase for legal expenses, an 9% increase for TECO, a \$15,000.00 increase for landscaping maintenance, an \$18,000.00 increase for pool and janitorial service, a \$25,000.00 increase in operating reserves, Mr. Neal requested the audit numbers of where the District had ended for the current fiscal year. He stated that he would like to remove or reduce the money allocated for a trapper from the budget. He indicated that the line items for hardscape maintenance and security fobs could be removed. He stated that he believed the actual overall increase for the budget from the year prior would likely be between 3% to 5%.

Ms. Smith asked if there was an estimate for the longevity of a rubberized surface for the playground. Mr. Stafford stated that the rubberized surface could last a long time, if not damaged. Mr. Neal added that the company from which they would acquire a quote for the surface would be able to inform them of the warranty period. The Board agreed to continue to research the benefits and drawbacks of a rubberized surface.

Mr. Neal noted that the District appeared to be in good standing for the reserves. Mr. Daux asked if the reserve study showed when items were being replaced. Mr. Neal stated that he was keeping track of this in a separate document.

2. Exhibit 10: Consideration and Adoption of **Resolution 2022-05, Approving FY 2023 Preliminary Budget and Setting Public Hearing**

Mr. Krause stated that the Public Hearing would be scheduled for August 8, 2022 at 6:00 p.m.

On a MOTION by Mr. Daux, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board adopted **Resolution 2022-05, Approving FY 2023 Preliminary Budget and Setting Public Hearing for the Waterleaf Community Development District.**

3. Discussion on Status of Existing Projects

a. Exhibit 11: Gate Pros Gate Arm Painting Status

Mr. Stafford noted that the gate had been damaged but had been repaired. He stated that the gate arm had been painted and that the vendor could be paid.

b. Exhibit 12: Vice Painting Removal of Crosswalk on Frost Aster

Mr. Stafford stated that this was expected to be completed by the end of the week.

c. Exhibit 13: Arinton Fountain Repair

Mr. Stafford indicated that this was anticipated to start that week and would be completed within a 3-to-4-week window.

d. Exhibit 14: Vice Painting Fountain Sign Painting

Mr. Stafford stated that painting would only take 1 day after repair work had been completed.

e. Exhibit 15: Brightview Walkway Area Beautification Along Climbing Fern Avenue

Mr. Stafford stated that plants would be donated by Brightview to the District but indicated that he did not know when these would be installed.

f. Exhibit 16: Firm Foundations Asphalt and Concrete Sidewalk Repair

Mr. Stafford informed the Board that vendor did not actually complete the repairs despite the vendor's claims to the contrary. He stated that Firm Foundations would not be paid until the work was completed and that Breeze would not be working with this company again moving forward. Ms. Smith indicated that she would work with Mr. Stafford to walk to community and approve or disapprove work.

g. Exhibit 17: Front Pedestrian Gate Lock Replacement

Mr. Stafford stated that the vendor had been unaware that this had been approved and requested that Mr. Krause reach out to the vendor.

h. Exhibit 18: Arinton Pool and Fountain Repair

Mr. Stafford stated that he had a meeting with the owner and discussed a list of 6 to 7 items that needed repairs. He stated that he wanted the vendor to show fixes that were made. Mr. Neal noted that there were additional items that the insurance company indicated that needed to be checked as well.

i. Exhibit 19: Amenity Sewage Line Scope

Mr. Stafford explained that the lines were not put together properly and that concrete near the men's restroom may need to be cut in order for the repairs to be made.

j. Exhibit 20: Sign Solutions Proposal for Roundabout Sign Post Repair

Mr. Stafford stated that the approval had been sent over but he had not seen the sign as of yet.

k. Exhibit 21: Brightview Irrigation 2-Wire Tracking and Repair

Mr. Neal stated that this had been completed and that 37 zones had been impacted by the wires. Mr. Smith requested that Mr. Stafford look at the gutters at the amenity center.

4. Exhibit 22: Discussion of Renewed CDD Property Encroachment – 12019 Cardinal Flower

Ms. Borkert recalled that the Board had agreed to put up a sign. Mr. Stafford agreed and mentioned that witnesses would be taken.

5. Discussion of Repair Options for Washed-out Footer on Pedestrian Bridge

Mr. Stafford stated that no bids were received but that Vice Painting was scheduled to come out and look at the footer.

6. Update on Entrance Gate Closure Process

Mr. Daux stated that he did not have an update at this time. In response to a question from Mr. Daux, Mr. Neal indicated that DR Horton had finished the front area but that construction was still ongoing in the back.

Mr. Stafford recommended removing 1 sign to have all deliveries go through the Big Bend entrance. Mr. Neal stated that he would like to secure the back gate immediately and have the signage put up. He requested a list of major vendors to provide them with the necessary codes. Mr. Daux suggested closing the gates immediately if there was no proof of an agreement with DR Horton.

Mr. Neal requested to discuss this matter further after Mr. Daux had put together a list of vendors. The Board agreed to have Mr. Krause coordinate with Breeze to send out a notice

253 to the community by June 30 regarding the potential August 1 gate closure, with Mr. Neal  
254 to review the notice before it was to be sent out.

255 7. Discussion of Mailbox Lighting Options

256 Mr. Stafford stated that the lights had been purchased and indicated that these would be  
257 installed in the near future. He noted that he bought an extra set of lights in case any of the  
258 lights broke. Mr. Neal requested to keep this item on Status of Existing Projects for the  
259 next agenda.

260 8. Exhibit 23: Discussion on Capacity for Amenity Center Areas, the Amenity Reservation  
261 Process and Related Amenity Rules Update

262 Ms. Borkert stated that a Special Meeting or Public Hearing was not required, only a  
263 resolution to revise the rules, as no rate change was made. Mr. Krause was directed to  
264 coordinate with Breeze for the collection of fees and checks for the use of the Amenity  
265 Center. He suggested that Mr. Krause speak with Lori Dann to send checks to the main  
266 office in Lake Mary and set up a system.

267 Ms. Borkert stated that she would prepare a resolution for the changes. Mr. Daux requested  
268 to add language for community events that multiple areas could be reserved at one time at  
269 the discretion of the Board. Mr. Neal suggested including a note that event insurance would  
270 may be required at the discretion of the Board. He added that insurance would almost  
271 always be required.

272 Mr. Stafford asked if the Board would have an issue with Liberty Field removing their gate.  
273 The Board indicated that they would not have a problem with the gate being removed. Ms.  
274 Borkert noted that the CDD would need to revoke the easement agreement if Liberty Field  
275 removed the gate.

276 9. Discussion on Clicker Database Update

277 Mr. Daux stated that he did not have an update at this time and requested for this to be  
278 included in the next meeting's agenda.

279 10. Discussion on Back Gate Controller Box Replacement – *proposal pending*

280 Mr. Stafford indicated that he was still waiting on a proposal.

281 11. Discussion on Adding a Pet Waste Station Along the Climbing Fern Avenue Path

282 Mr. Neal recalled that Mr. Crespo had sent images the month prior. Mr. Stafford indicated  
283 that he would follow up with Poop 911 on this matter.

284 12. Discussion on Adding a Bench Along the Climbing Fern Avenue Path

285 Mr. Neal requested that Mr. Stafford acquire costs to repair or replace the bench for the  
286 Board to compare.

287 13. Discussion on Amenity Center Rules

288 The Board and staff discussed the interim pool rules. Mr. Daux expressed that he would  
289 like for kids to be permitted to use toys at the pool, to Ms. Smith and Mr. Neal expressed  
290 disagreement. Following a brief discussion, the Board reached a consensus to have the  
291 interim rules made permanent.

292 14. Exhibit 24: CDD Property Encroachment at Cinnamon Fern

293 This item was discussed as part of District Counsel's report.

294 **SIXTH ORDER OF BUSINESS – Administrative Matters**

A. Exhibit 25: Consideration for Approval – The May 9, 2022 Regular Meeting Minutes

Ms. Smith requested to have Officer Merry visit the pool to talk to residents about parking.

Mr. Neal requested to have the minutes a week or 2 after the meeting to review. Mr. Krause stated that he would check with staff to see if this would be possible.

On a MOTION by Ms. Smith, SECONDED by Mr. Daux, WITH ALL IN FAVOR, the Board approved the May 9, 2022 Regular Meeting Minutes, for the Waterleaf Community Development District.

B. Exhibit 26: Consideration for Acceptance – The April 2022 Unaudited Financial Statement

Mr. Neal noted a minor correction that was needed. He requested to standardize the language and improve consistency for the expenditures and the income statement. Mr. Krause stated that this was in the process of being worked on. Mr. Neal additionally noted that the number reported for the reserve fund was incorrect. He indicated that the general fund was overstated and that the reserve fund was understated.

On a MOTION by Mr. Neal, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board accepted the April 2022 Unaudited Financial Statement for the Waterleaf Community Development District.

C. Exhibit 27: Consideration for Acceptance – The May 2022 Operations and Maintenance Expenditures

Mr. Neal asked if Brightview should be paid for the work between the ferns. Mr. Stafford that he felt Brightview should be paid based on the agreements in place.

On a MOTION by Mr. Neal, SECONDED by Mr. Daux, WITH ALL IN FAVOR, the Board accepted the May 2022 Operations and Maintenance Expenditures for the Waterleaf Community Development District.

Following the motion, Mr. Neal mentioned that the water usage appeared to have leveled out.

**SEVENTH ORDER OF BUSINESS – Audience Comments – Non-Agenda Items / New Business**  
*(limited to 3 minutes per individual for non-agenda items)*

Mr. Sicora volunteered to find a meeting area for the Board and reviewed potential options, including the library. Discussion ensued regarding meeting dates and times. Mr. Neal requested to discuss this at the HOA meeting.

In response to an audience member question, Mr. Neal explained the difference between the HOA and the CDD.

**EIGHTH ORDER OF BUSINESS – Supervisor Requests**

Mr. Neal requested to have the interest rates account added to the District Manager's report. Mr. Krause stated that DPGF was awaiting an update from the bank and that they expected to hear back sometime later that week. Mr. Neal additionally requested to have back gate access terminated and to add signs.



328 **NINTH ORDER OF BUSINESS – Action Items Summary**

- 329 1. Mr. Krause or Ms. Conley will post the approved preliminary budget online with a note to explain  
330 the highwater draft and approval process.
- 331 2. Mr. Krause will send the preliminary budget to the County
- 332 3. Mr. Krause will post an ad in the paper for the August Public Hearing.
- 333 4. Mr. Krause will check records and previous Meeting Minutes for official documents on the  
334 Cinnamon Fern fence and easement issues.
- 335 5. Ms. Borkert will check the plat for Fawn Lily regarding the maintenance map.
- 336 6. Mr. Krause will check the fence north of Pond 22 for ownership and any payments made for the  
337 fence.
- 338 7. Ms. Borkert will send a letter to the resident at 13172 Green Violet regarding a painted wall.
- 339 8. Mr. Krause will check with Egis Insurance regarding updates from a site visit in May.
- 340 9. Mr. Stafford will ensure that Brightview reduces brush and foliage at Bee Blossom.
- 341 10. Mr. Stafford will add 3 “Swim at Own Risk” signs at the pool.
- 342 11. Mr. Stafford will leave 1 bench onsite and use others for replacement parts.
- 343 12. Mr. Stafford will connect with Brightview regarding a storm response proposal.
- 344 13. Mr. Daux will review areas for landscaping and advise Mr. Krause on which to accept.
- 345 14. Mr. Krause will send the gate lock approval to Gate Pros for \$4,800.00.
- 346 15. Mr. Stafford will secure the back gate, remove the “Call for Access” sign, and add a sign to the  
347 front gate for deliveries.
- 348 16. Mr. Daux will send a list of vendors to Mr. Krause for the agenda for the next meeting.
- 349 17. Mr. Krause will work with Breeze to send an email to the community regarding the August 1 gate  
350 closure and remind them to provide codes to vendors.
- 351 18. Mr. Krause will coordinate with Breeze regarding sending checks to Lake Mary for CDD events.
- 352 19. Ms. Borkert will prepare a resolution for the next meeting regarding amenity rules.
- 353 20. Mr. Neal will update the rules and send this information to Ms. Borkert.
- 354 21. Mr. Stafford will obtain a proposal from Gate Pros regarding the back gate controller.
- 355 22. Mr. Krause will send Mr. Crespo mock-ups of the pet waste station and bench to Mr. Stafford.
- 356 23. Mr. Stafford will follow up with Poop 911 regarding pet waste stations.
- 357 24. Mr. Stafford will obtain prices for new benches and for repairing the benches for comparison.
- 358 25. Mr. Neal will send updated pool rules to Ms. Borkert to add to the rules resolution.
- 359 26. Mr. Krause will request that staff prepare the Meeting Minutes one week after the meetings for  
360 review.
- 361 27. Mr. Stafford will arrange a meeting with Ms. Smith and Firm Foundations.
- 362 28. Ms. Smith will review sidewalk work completed by Firm Foundations and coordinate with Mr.  
363 Stafford.
- 364 29. Mr. Krause will follow-up on interest bearing funds for reserves.

30. The District Engineer will update the maintenance map to reflect the corrected pedestrian path.
31. Mr. Stafford will provide a quote for the repair of tiles at the Amenity Center.
32. Mr. Stafford will provide a quote for a rubberized surface at the playground.
33. Ms. Borkert will follow-up with Hillsborough County permitting on capacity for the Amenity Center.
34. Mr. Stafford will provide a quote for scheduled reoccurring pressure washing of the Amenity Center.
35. Mr. Krause will instruct accounting to properly reflect the reserve fund and the general fund.
36. Mr. Stafford will get commitment from Vice on seal coating over the Frost Aster crosswalk and communicate with Ms. Smith to allow her to inform the impacted homeowner.

**TENTH ORDER OF BUSINESS – Next Meeting Agenda Items**

Mr. Krause indicated that the list of next meeting agenda items would be emailed.

**ELEVENTH ORDER OF BUSINESS – Next Meeting Quorum Check: Monday, July 11, 6:00 p.m.**

All Board members, with the exception of Mr. Bernardo, confirmed that they would be physically present for the meeting, which would establish a quorum. Mr. Bernardo indicated that he would call in for the meeting.

**TWELFTH ORDER OF BUSINESS – Adjournment**

Mr. Krause asked for final questions, comments, or corrections before adjourning the meeting. There being none, Mr. Daux made a motion to adjourn the meeting.

On a MOTION by Mr. Daux, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board adjourned the meeting for the Waterleaf Community Development District.

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on July 11, 2022.

Signature

Signature

Printed Name

Printed Name

Title: ☒ Secretary ☐ Assistant Secretary

Title: ☒ Chairman ☐ Vice Chairman